**ffStaff Assembly General Meeting**

**February 2, 2021**

**Zoom Conference Meeting**

**APPROVED MINUTES**

**3:30 pm**

**Welcome and Remarks**

* **Angie Taylor, Chair,** welcomed everyone and called the meeting to order. There was a total of ­­ 103 attendees, 77 members and 26 guests.

**Guests**

* Dr. Whitnee Boyd/Shelby Johnson – Black History Month
  + Inclusive Excellence Presentation – Black History is American History
    - 3 ways to celebrate identities and experiences that center Blackness
      * Support – buy from Black businesses; read Black literature and scholarship; invite and collaborate with Black folks
      * Engage – attend Black History Month events or DEI events; participate in Black centered advocacy; amplify and share Black voices and events
      * Connect – be curious; listen to Black people as individuals; be a friend to your Black neighbors
    - Black Culture – Black History Month is not just for the black community, it’s for all of us - faith; food; fashion; music; sexuality
    - How will you empower yourself and others this month?
  + Shared the link to TCU Today’s Black History Month events https://www.tcu.edu/news/2021/bhm-roundup-activities-21.php
  + YouTube Video: <https://youtu.be/CO0UJcp9RZA>
* **Chair Updates**
  + Acknowledge the death Jose Cruz-Hurtado – we will be sending the family a plant from Staff Assembly
  + Chancellor Meeting Update
    - Vaccine – we have vaccinated 121 people to date; we have applied to be a hub and have partnered with Baylor Scott White – they will provide the nurses, we will provide the facility; possibly Kelly Center parking lot for drive through; nothing set in stone yet; Administration is working on it and working on getting us vaccinated
    - Board of Trustees – recommended three resolutions
      * Increase in indemnification coverage – have good intentions, but if things go bad and we get sued; coverage has been raised
      * Term limits for BoT members – max of 4
      * If you are in an elected office you cannot sit on BoT at the same time – timely resolution; faculty senate wants Roger Williams removed; will rescind resolution as this will take care of the issue
    - Enrollment
      * Numbers are up higher than last spring
  + Staff Assembly Office
    - Has moved was in BLUU in pit area, that will become cultural center; our new office location is to be determined
  + COVID Fatigue
    - It’s real – we’re all tired of this, variants are more contagious, PLEASE stay vigilant and support each other; looking at ways to increase staff morale; look for upcoming competitions
  + Spanish Interpreter – we are now using a Spanish interpreter for our Staff Assembly meetings – thank you Mary Martinez

**Officer Reports:**

* **Past Chair -** Chris Hightower – out of office
* **Chair Elect -** Vanessa Roberts Bryan – out of the office
* **Secretary -** Cheryl Cobb– approved December minutes were sent out
* **Treasurer -** Wendy Bell – did not spend any money – balance is the $5,888; to date we’ve spent $832.79
* **Historian -** Robyn Reid – still collecting stories, experiences, etc. to help document what we have gone through, faculty, staff and students, through the library’s website
* **Parliamentarian -** Glenn Putnam – no report

**Committee Reports:**

* **College Resource Committee**, Matt Burckhalter –
  + Fall FASFA education drive – about a dozen Staff reached out during the drive, but they are available at any time; they have 54 college advisors and speak several languages
  + College night – planning on hosting it Thursday 3/25, more information to come, looking for innovative ways to offer it both virtually and in person while keeping everyone safe.
* **Committee on Committees,** Evie Richardson – no report
* **Community Service Committee,** Maleta Hill –
  + Brought Dr. Boyd and Shelby today to speak – will send out list of black owned restaurants
  + Black Coffee
* **Constituency Committee**, Marva Wood
  + Working on Spring event for staff appreciation
  + Have added 6 new TCU staff members to the constituency list since beginning of the year
  + No Atta Frogs for January
* **Elections Committee**, Philip Dodd – as people retire, we have added new members to staff; elections will be starting up soon, he will be sending out emails to those who are nearing their two year term to see if you want to continue; share peers names who would be good members
* **Media and Communications Committee,** Diana Selman – lost co-chair; added new committee member; working on a project with Philip
* **Policy & Advocacy Committee,** Mica Bibb
  + Core competency for next year’s review cycle; will try to get someone to come and
  + Suggested policy come through over the break to discuss
* **Professional Development Committee,** Reggie Jennings
  + Working to get coffee and conversation via Zoom
  + Compiling list of Staff Assembly top books and podcasts so colleagues can go to <https://forms.gle/ra4szhLFp3aiunJQ8>
  + Linked In Learning – use it – it’s a great resource
    - My.tcu.edu – employee tab – linked in learning

**Old Business:** N/A

**New Business:**

* Atta Frog – Amanda Duvall
* Review Mission Statement – is this still applicable?
  + The discussion included:
    - How do we measure the success of this statement? Where can we do better? Where can we improve?
    - It’s an idea, an agreement of why we’re here. Each college is tasked with figuring out that measurement.
    - The mission statement is not just for students, educate individuals – continuing education for faculty/staff/community – extended education; education institution
    - Very difficult to write a mission statement; universities have similar statements
    - Discussion about specific wording – influencers; leaders – not everyone is a CEO
    - Not tasked with coming up with a new mission statement; just giving feedback to the cabinet
  + Angie took detailed notes and will report back to the Chancellor with our comments

**Announcements:** Next meeting will be on March 2nd at 3:30 p.m.

There being no further business the meeting was adjourned at 4:23.