

Staff Assembly General Meeting

September 3, 2019

APPROVED

Kelly Center, Justin Boardroom

3:30 pm

Welcome and Remarks

- **Chris Hightower, Chair**, welcomed everyone present and called the meeting to order. There were fifty-eight (58) members present and eleven (11) members with excused absences. Five guests attended.

Guests & Monthly Reports

- Victor Boschini, Chancellor welcomed everyone to Staff Assembly and thanked them for their service to the University.
- Clark Jones, Faculty Senate Chair welcomed everyone. Clark spoke of shared governance, communication, and working on strengthening the workforce.
- Timothy Ballingal- Graduate Student Senate President welcomed everyone. Tim spoke of expanding Graduate Student Senate with hopes of representatives from each department on Campus. The senate will be looking at a childcare initiative. Please take a look at the report on their website.
- Vince Yauger, Facilities gave the following Capital Projects update.
 - The first floor of Neely is open and in use. Courtyard and top floors to open in December.
 - Fine Arts building is finished. The School of Music building is ahead of schedule and the project is going well.
 - Arnold & Richards Halls are open and in use.
 - AGC Stadium score board is up and running with the backside to be finished soon. The east side construction had rain delays and they are working hard to finish. The inside should be completed by the end of the year.
 - Administration building will have a topping out ceremony next week and is on schedule for completion.
 - Intellectual Commons project is finished. They are looking at a traffic study for the crosswalks.
 - Hyatt Place Hotel should be finished September 2020 and will be on the shuttle route.Vince showed the construction progression from July 2019 through September 2019 construction maps. Sadler Hall will be repurposed and a committee has been formed. There is a five (5) year moratorium on Capital Projects. All the construction has improved the student experience.
- Kathy Cavins-Tull, Vice Chancellor for Student Affairs gave the following updates as of mid-summer:

- 45 States and 88 Countries
- Average High School GPA 3.57
- Average SAT 1324
- 42% from Texas and 58% outside of Texas
- 59% Women and 41% Men
- 5% International
- 300 of incoming students are the first to attend college.
- 49 Faith Communities
- 70 majors- Biology, Pre-Business, Nursing, and Pre-Majors are the largest.
- NASPA- first time the University has been recognized
- 9486 Undergraduate Students
- 1490 Graduate Students
- 91.3% Retention Rate

Vice Chancellor Cavins-Tull talked about Generation Z and engagement strategies. This generation grew up with a cell phone from birth; expects instant response; no closing time; and are the most diverse in the country and college campuses. The Gen Z student is concerned more with student success than with amenities. They are interested in tutoring, advising, and student resources. They are choosing practical majors and have trouble engaging one on one; over the telephone, and are in need of employment readiness skills.

Officer Reports:

- **Chris Hightower, Chair**, recognized all the new and first-time Staff Assembly Members. Chris reported he would like to rebuild the TCU culture and traditions and will do a TCU tradition each month.
- **Angie Taylor, Chair-elect**, reported that she is on the Budget Advisory committee and will share updates at the meetings.
- **Walter Betts, Past Chair**, is currently serving on UCAC and will be Co-Chair in January. He will give updates at the meetings.
- **Wendy Bell, Secretary**, no report. May minutes had already been approved.
- **Philip Dodd, Assistant Secretary**, reported he is glad everyone is here!
- **Vanessa Roberts Bryan, Treasurer**, no report.
- **Robyn Reid, Historian**, no report.
- **Ashley Edwards, Parliamentarian**, no report.

Committee Reports:

- **College Resource Committee:** Aaron Munoz will be contacting his committee for a meeting soon.
- **Committee on Committees:** Cheryl Cobb's committee fills open positions on Staff Assembly and University Committees.
- **Community Service Committee:** Maleta Hill reported she will be emailing Staff Assembly to volunteer for the TCU Flu Clinic on October 2nd. She and her committee are working on the fall event.
- **Constituency Committee:** Melissa Garza gave an overview of her committee. She has emailed all Staff Assembly members their constituent list. The following were recognized as Atta Frogs: Heath Einstein and Admissions Team; Jasmine Chung; and Bryan McDermott.
- **Elections Committee:** Philip Dodd did not have a report.
- **Media and Communications Committee:** Diana Combs-Selman will get the website updated.
- **Policy & Advocay Committee:** Jennifer Pearson reported she is excited to get started and her committee will be meeting every fourth (4) Thursday except for November/December.
- **Professional Development Committee:** Sarah Liles reported that events are being planned.

New Business:

2019-2020 Goal Setting Exercise: This exercise is to be in alignment with the VIA Lead On Goals. Angie Taylor had the Staff Assembly members get into their committees. She passed out VIA goals and a SMART goals worksheet. Angie reviewed the definition of SMART goals; Specific, Measureable, Achievable, Relevant, and Timeline. The committees filled out the worksheets and shared their goals. The worksheets were collected by Angie Taylor.

Chis Hightower explained he will share the Staff Assembly goals at the November Board of Trustee meeting. The Staff Assembly goals need to align with the University.

There being no further business the meeting was adjourned at 4:40PM.

Respectfully submitted,

Wendy Bell, Secretary