**Staff Assembly General Meeting**

**May 5, 2020**

**APPROVED**

**Zoom Conference Meeting**

**3:30 pm**

**Welcome and Remarks**

* **Chris Hightower, Chair,** welcomed everyone and called the meeting to order. There were fifty-nine (59) members present. A quorum was met.

**New Business**

* **Elections –** Chris announced that a chair-elect, secretary and assistant secretary will be elected and proceeded with the elections process. There were no nominations from the floor.
* **Chair-elect.** Vanessa Roberts-Bryan was the only candidate on the ballot. She gave a short presentation on her background and qualities to serve as chair-elect. The assembly voted by Zoom Poll and Vanessa Roberts-Bryan was elected to serve as chair-elect for 2020-2021.
* **Secretary.** Cheryl Cobb was the only candidate on the ballot. She gave a short presentation on her background and qualities to serve as secretary. The assembly voted by Zoom Poll and Cheryl Cobb was elected to serve as secretary for 2020-2021.
* **Assistant Secretary.**  Philip Dodd was the only candidate on the ballot. He gave a short presentation on his background and qualities to serve as assistant secretary. The assembly voted by Zoom Poll and Philip Dodd was elected to serve as assistant secretary for 2020-2021.
* Chris thanked the assembly for their help and hard work during his term and passed the virtual gavel to the incoming chair, Angie Taylor.

**Officer Reports:**

* **Chris Hightower, Chair,** showed the assembly a photo of the gift from him to all assembly members, these will be delivered when we are back on campus.
* **Angie Taylor, Chair Elect,** announced the 2020-2021 Staff Assembly Officers and Committee Chairs.

**Officers:**

Chair – Angie Taylor; Chair-Elect – Vanessa Roberts-Bryan; Past Chair – Chris Hightower; Secretary – Cheryl Cobb; Asst Secretary – Philip Dodd; Historian – Robin Reid; Treasurer – Wendy Bell; and Parliamentarian – Glen Putnam

**Committee Chairs:**

College Resource Committee – Matt Burckhalter; Committee on Committees – Evie Richardson; Community Service Committee – Maleta Hill; Constituency Committee – Marva Wood; Election Committee – Philip Dodd; Media and Communications Committee – Diana Combs-Selman; Policy and Advocacy Committee – Micah Bibb; and Professional Development Committee – Reggie Jennings

* **Walter Betts, Past Chair,** no report.
* **Wendy Bell, Secretary,** the minutes from the April 7, 2020 meeting were adopted.
* **Philip Dodd, Assistant Secretary,** no report.
* **Vanessa Roberts-Bryan, Treasurer,** no report.
* **Robyn Reid, Historian,** announced the TCU Library would like to start collecting COVID-19 experiences. Please submit your stories/experiences through the library website. You can access the portal via library.tcu.edu.
* **Ashley Edwards, Parliamentarian,** no report.

**Committee Reports:**

* **College Resource Committee**, Aaron Munoz reported, he will be hosting virtual college night on Wednesday, June 3, 2020. He will send information to the Media and Communications committee.
* **Committee on Committees,** Cheryl Cobb no report
* **Community Service Committee,** Maleta Hill, no report
* **Constituency Committee**, no report
* **Elections Committee**, Philip Dodd reported, division elections are completed. Thank you for your service to the assembly. Contact him if you have questions regarding elections/terms.
* **Media and Communications Committee,** Diana Selman, no report.
* **Policy & Advocacy Committee,** no report.
* **Professional Development Committee,** Sarah Liles, no report

There being no further business the meeting was adjourned at 3:45PM.

Respectfully submitted,

Wendy Bell, Secretary