



STAFF ASSEMBLY

Membership Meeting

Approved Minutes

September 5, 2023

Dee J. Kelly Alumni & Visitors Center – Cox A / Zoom

Welcome & Call to Order - Robyn Reid, Chair, called to order at 3:30 pm

A total of 48 individuals were in attendance, 38 Staff Assembly members and 10 guests. Nine individuals attended virtually through Zoom.

Robyn thanked everyone who attended in person.

Guests

- Chancellor - Victor Boschini
 - Not able to attend
- President - Daniel Pullin
 - Thank you for your commitment to service, love that we have other government leaders here
 - Special fall, committed to punctuating the ending to our 150th, honor and learn from our past; apply the same level of determination to the next 150th.
 - Continue to find opportunities to bring our campus together, recognize employees; recognition platforms from HR; and return some events, like opening luncheon, can't lose sight of our most important asset – you
 - Trying to learn about the entirety of the institution
 - Executive communications, more frequent communications from Chancellor and President
 - Volunteered in KinderFrogs
 - Painted field for football game
 - If opportunities exist, contact him so he can learn more
- Faculty Senate - Omar Harvey
 - We appreciate everything we do; want to do something different, collaborate more, it's the right thing to do to make a better campus and to grow together
- Graduate Student Senate - Annie Cowden
 - Annie is also a staff member
 - Just starting to connect with governing bodies
 - Graduate students can take advantage of student activities; huge age range of graduate students, and anything they can do to partner, i.e. childcare
- Student Government Association - Joe Winick
 - Junior, political science major, Student body president
 - Anything student government can do to assist us, let him know
 - Every Tuesday, 5:00 pm Chambers in BLUU, welcome to come to meetings
 - We're not just coming to school here, passionate about being here
 - # 1 happiest school according to Princeton Review
- TCU 150th Celebration Fall Events - Meghan Murphy-Jones, Brad Thompson & Ann Davis
 - Meghan & Ann, co-chairs of the committee
 - Brad, project manager and keepers of all things 150th



STAFF ASSEMBLY

- TCU Today and the calendar
 - This Friday, Black Excellence Gala, supporting student scholarships, sold out
- Research and Creative Activities Week
 - 9/22 – 9/27
 - Floyd Wormley heading
 - Combining this with Family Weekend, expecting 15,000 on campus
 - Open houses, if interested send Brad an email to get things scheduled
- October – the end of celebration
 - End of Capital campaign and end of 150th
 - Want to keep an element of surprise
 - Week of activity ending with homecoming – branded for 150th
 - Day before party in the commons
 - Fireworks
 - Installations around campus
 - Booth how TCU has impacted you
 - Mural by police station
 - Lighting installations
 - Frog Squad – Amy Petersen
- Using 150th to promote TCU
 - Mural on Throckmorton – huge, will be up for 5 years
 - Pop-up experience in store front downtown in Sundance Square, information about TCU's history, selfie wall, open starting late September up through the end of the year
- Partnering with Parade of Lights
- November 28th, Christmas Tree Lighting, live streamed, so everyone can participate
- End 150 with graduation in December
- TCU Celebrates (Recognition Program) - Robin Scruton
 - Played HR video about new recognition program
 - Heard about TCU celebrates
 - Have you logged in and registered?
 - TCU's social media to celebrate birthdays, anniversaries, Horned Frog High Fives
 - Reconnecting campus and help celebrate each other

Officer and Committee Reports

- Chair - Robyn Reid
 - Welcome new members to Staff Assembly
 - Meeting with governance reports
 - Still looking for about 30 people to serve on the committee
 - Looking for people to serve on DEI Committee – need 3 people, don't need to be on Staff Assembly
 - Traffic Regulations Committee – need people for that committee also



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- We will send you a template to send to your constituents to share the information to all of campus
 - We're here to reach across the division barriers to connect campus
- Past Chair - Evie Richardson
 - Continuing to serve on campus master plan task force
 - Update: We have been working closely with our MP consultant (Sasaki) to further develop the Campus MP, The Task Force was presented with initial draft concepts for the plan, primarily focused on the East Campus in preparation for the potential upcoming Private Partnership Development. At the upcoming meeting, it is anticipated that the concepts will be more relative to the broader campus (including the Athletics District).
- Additionally, we recently expanded the scope of work to include a deeper dive on the Stadium Drive corridor from Berry Street to Cantey and also to develop concepts for a donor recognition space on campus in coordination with Advancement. For awareness, we will also be hosting a Visioning Workshop for the School of Medicine (SoM) site in the Near Southside Medical District.
 - Medical school scheduled to open next summer
 - UBAC – University Budget Advisory Committee
 - Want high level thoughts from TCU Employee
 - Example - Do we want to maintain faculty/staff ratio?
 - Question from Charles Dewar – University Drive crosswalks
 - There are plans to address this, will re-evaluate University and Berry drives
 - Question from ? – just east of business building or is it going to Blue Bonnet Circle also
 - It's all areas of campus, hasn't heard about Blue Bonnet Circle, but by hotel area and practice performance
 - Will ask about Blue Bonnet Circle
- Chair-elect - Charles Dewar
 - Thankful that you're ready to serve, Covid disrupted not only Staff Assembly but campus
 - We've done a lot of good for staff and hope to continue our good works
 - Please reach out to constituents and get this information out, most of the work is done in committees
 - Our role is to help staff
 - Take time to get to know others that you don't know
- Secretary - Cheryl Cobb
 - Please sign up on sheets
 - If you cannot make a meeting, please email me prior to the meeting
- Treasurer's Report - Marva Wood
 - Not present
- Historian - Wendy Bell
 - Not present
- Parliamentarian – TBD –



STAFF ASSEMBLY

- We need someone – if interested contact Robyn
- Committees
 - Assistant Secretary/Elections - Reece Harty
 - Grateful to have you here
 - Staff Assembly helps you get connected and network
 - Will announce committees after this meeting
 - College Resources - Heather Confessore
 - No report
 - Committees – TBD
 - Community Service - Courtney Hendrix
 - Flu Shot clinic in October
 - May event – access and availability to resources
 - Space to house items
 - Will find space on calendar to host meeting
 - Constituency - Robin Scruton & Caroline Sahba
 - Caroline on maternity leave
 - First opportunity for event – fall break – first week of October
 - Donut palooza – Frogtober Fest – HR spearheading
 - Marketing & Communication - Reece Harty & Mallory Odom
 - Professional Development - Carrie Franklin
 - Working with HR and Frogtober Fest
 - If you see there's a gap, please send her an email so they can work on it
 - Policy & Advocacy - Matt Millns
 - No report
 - Plug for committee – anyone who is compassionate about policy and benefits; if you see that there's something we can change; have made a lot of changes over the years
 - Any suggestions or issues please contact Robyn and they'll make it to the committee
 - Robyn – if you have any question, concerns or comments from constituents, contact someone on Executive Committee and we will figure out where that concern needs to go
- University Compensation Advisory Committee - Charles Dewar
 - Haven't yet met
- University Budget Advisory Committee - Evie Richardson
 - Presented above

Committee Meetings

- Please meet with your committees to get to know each other, and to set days/times for meetings and talk about goals, event planning, issues, etc.

Adjourn - Robyn Reid, Chair; adjourned meeting at 4:31



STAFF ASSEMBLY

Next Meeting: October 3, 2023 at 3:30pm – Kelly Center – Cox C / Zoom

150 Years of Success – Keep Going – *Lead On*
