



STAFF ASSEMBLY

Membership Meeting Minutes

April 4, 2023 – 3:30 PM - Zoom

Approved Minutes

Welcome & Call to Order - Evie Richardson, Chair – called to order at 3:31 pm
A total of 46 individuals were in attendance, 42 Staff Assembly members and 4 guests.

Guests

- Wendy, Gilbert, University Advancement, Faculty Staff Campaign
 - Today marks the start of TCU's 31st Faculty/Staff annual campaign through the end of this month
 - Ask all faculty/staff to make a gift to the University
 - 67% of all employees participate - want to break it this year
 - Email went out from Kristee Bell today – any gift helps us inch closer to that 1 billion dollar lead on campaign goal;
 - We've raised 945 million, just 55 million shy of our goal
 - 150 challenge – looking for 150 donors to let us know that TCU is in their estate plan; have about 100 already
 - Reach out with any gifts – makeagift.tcu.edu
- Bella Ricke, grad student, Leah Carnahan intern, Sexual Assault Awareness
 - April is Sexual Assault Awareness Month
 - Care office – month long series of programs and events and opportunities for students/faculty and staff to become more aware educated and involved in supporting survivors
 - Next Tuesday, April 11th – take back the night – BLUU Plaza – Dr. Kendra Bowen, CJ department, victim advocacy in FW area; survivor speak out; staff and survivor stories
 - Form on care website
 - Denim day – April 26th – show your support of survivors of wearing denim; denimdayinfo.org
 - Bystander intervention
 - Can email them at care@tcu.edu
 - Visit website at <https://care.tcu.edu>

Officer and Committee Reports

- Chair - Evie Richardson
 - Bylaws review
 - Needs to go out 30 days beforehand to review
 - Three changes
 - Delete associate in front of Vice Chancellor of Human Resources
 - Paragraph 4 – standing committees #2, ending sentence after the year – committees can choose when to meet



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- Paragraph 6 – professional development committee; have the continue to coordinate with HR and monitor to putting on their events.
 - Will vote on these at the next meeting and submit to Cabinet for ratification.
- Presented to Board of Trustees all the different activities and achievements that we have completed this year. They were appreciative of what we've accomplished.
- Please read Board of Trustee email recap that was sent out by the Chancellor
- Chair-elect - Robyn Reid
 - UCAC –
 - Trustees did approve 5% merit increase, the Chancellor really wanted us to have the 5% - biggest increase ever; last year was 4% - so 9% over last two years is unheard of across our industry. Chancellor wanted to let us know he appreciates us
 - Looking to further adjunct pay
 - Looking to increase retiree benefit
 - 1% tuition increase = 1% merit increase; 2,300 employees on campus;
- Past Chair- Vanessa Roberts Bryan
 - Not present
- Secretary - Cheryl Cobb
 - March approved minutes were attached with meeting notice
 - Please make sure you send them to your constituents monthly
- Treasurer's Report - Wendy Bell
 - Not present – spent \$1,191 with another \$1,194 submitted for payment; total have left about \$2,000
- Historian - Marva Wood
 - No report
- Parliamentarian - Glenn Putnam
 - No report
- Committees
 - Assistant Secretary/Elections - Reece Harty
 - Sent out information last week about elections for next year's Staff Assembly; make sure you complete the interest form by tomorrow
 - Elections begin April 10th and Friday the 16th, we'll have those announced
 - Survey also includes interest in the University's 19 committees that University Staff have the opportunity on which to serve. The Committee on Committees will nominate those positions from the survey submissions.
 - College Resources – Heather Confessore
 - No report
 - Committees - Charles Dewar
 - No report
 - Community Service – Courtney Hendrix



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- Ended up not doing the drive last month with everything this is going on right now
- Sustainability and move out – May 14th – students are getting the information out
- Chill Out – Friday, May 19th
- Constituency - Robyn Reid & Caroline Sahba
 - Newcomer event – Happy You’re Here – 3:00 – 6:00, Dutch’s, Thursday, March 30th. Had about 25 people in attendance
 - Library trivia night next week, Wednesday, April 12, 6:00 pm – 8:00 pm, Library Room 3181
 - register your team with d.boerner@tcu.edu
 - theme is Road Trip
 - Atta Frogs
 - Dr. Lindsay Tardif, Achievement – received PhD in Counseling
 - Michael Sanders, Ellen Irwin, Perla de la Fuente, Pam Hartwell, Above and Beyond – upgrades to the TCU job site
 - Michael Leshner, Service – Admissions
 - Nomination from the floor - Bill Nunez, Building Community – advocating and granting merit increases for hard working staff
 - Nomination from the floor - Chancellor Boschini, Building Community – advocating and granting merit increases for hard working staff
- Marketing & Communication - Rob Glenn
 - No report
- Professional Development - Carrie Franklin
 - No report
- Policy & Advocacy - Wendy Gilbert
 - Parking – meeting with campus master plan folks with all things parking, will have a meeting next Tuesday
- University Compensation Advisory Committee - Robyn Reid
 - Reported earlier
- University Budget Advisory Committee/QEP - Angie Taylor
 - No report

Adjourn – Evie Richardson, Chair, adjourn at 4:00 pm

Next Meeting: IN PERSON - May 2, 2023 at 3:30pm – Dee J. Kelly Alumni & Visitor’s Center

150 Years of Success – Keep Going – *Lead On*

- “If at first you don’t succeed, try try again.”

Legend of the Spider, Robert I, King of Scots, Clan of Bruce 1274-1329

"I have not failed. I've just found ten thousand ways that won't work." "Many of life's failures are people who did not realize how close they were to success when they gave up."

Thomas Alva Edison, 1847-1931 Inventor of the light bulb