

## Membership Meeting

November 2, 2021 – 3:30 PM

Zoom

Unapproved Minutes

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Welcome & Call to Order - Vanessa Roberts Bryan, Chair at 3:30 pm.

A total of 89 were present for the Zoom meeting - 63 Staff Assembly Members and 26 guests. Vanessa shared that we have a Spanish translator, Mary from Admissions is under the weather, but Murielle Wright will be our translator and it will also be recorded in Spanish.

### Guests

- Michelle Whiteley & Matthew Millns – we are currently in the middle of our open enrollment for 2022 benefits. EVERYONE must resubmit their needs for benefits. The only changes are in regards to the medical plans. The PP90 and CCSP are being discontinued for 2022. HR has been in communication with those who have been enrolled in those plans have been. We have a couple of more opportunities this week for those.
  - Wednesday - 10:00 and 3:00 BLUU – open enrollment information sessions
  - Thursday – 9:00 – 4:00 – computer lab at HR can come in on a one-on-one basis
  - Enrollment ends at midnight on Friday
  - Confirmations will be sent week after next – if things don't look correctly you may contact HR.
  - Michelle sent out over 1,000 personal emails today for those who have not yet enrolled
- Dr. Frederick Gooding (Dr. G) – RRI update
  - Shared TCU's RRI web site; Provost agreed to a Five-Year Plan; we are currently in year 2 – we're beginning to localize it; we're having a virtual town hall series, the 3<sup>rd</sup> one is coming up November 11<sup>th</sup> – the first two can be viewed online. This way we can see how people view reconciliation differently
  - The spring we will have a hands-on workshop – open to staff – everything they do is for anyone who wears purple – not just students and faculty; good opportunity for us to get together and share ideas
  - April 20<sup>th</sup> – 2<sup>nd</sup> annual reconciliation day
  - Open to visiting meetings and classrooms and help facilitate a discussion about reconciliation
  - Open to soliciting ideas across campus – in the spring we will have an Our Campus is our Canvas campaign, to get people excited about expressing themselves
  - Physical campus – taking an inventory that it reflects the awesomeness and diversity of our students and alumni, so that we can change and be relevant and we want to do what we can to have positive change

- Still doing research of the founding years and open that window horizontally to Native Americans and many other aspects of our story
- We have to come together in order for us to move forward together
- Contact information - rri@tcu.edu or f.gooding@tcu.edu

### Officer and Committee Reports

#### Chair - Vanessa Roberts Bryan

- Mica Bibb, Michelle Whiteley on VCFA Search Committee – met with candidates; met with 3 finalists last week; tried to provide opportunity to meet with the candidates; met with Chancellor with last Thursday; next step is in Chancellor’s hands; we should know within the next month if the person accepts with hope that they will be here the end of December or beginning of January
- Staff Assembly was asked to have a representative for the Flexible Work committee to determine how to make this apply to Academic Affairs staff members – Courtney Hendrix is our representative. Will meet with the Provost next Tuesday – if you have any suggestions please contact Courtney
- Met with focus group with Marketing talking about the work of Lead On and the message around our community. Shared ideas we’ve had in Staff Assembly, both Executive Committee and general membership
- Mental Health information – Kristen Queen sat on that committee; drafting a resolution; hope to have it to present to our meeting in December
- Asked to elect someone on Staff Assembly to serve on the Library Renovation Committee – Robyn Reid will be our representative

#### Chair-elect - Reggie Jennings

- DEI Committee – Dr. Tracy Hicks had first meeting October 8<sup>th</sup>
- TCU won HEED award - Higher Education Excellence in Diversity

#### Past Chair - Angie Taylor

- UBAC – due to change in leadership with VCFA they’re in a little bit of a flux; results interviewing for the new VCFA position, one candidate had not worked with staff, just faculty in the past, but the others did; got answers back from letters sent to Yohna and Brian; Brian’s answers were very general, but didn’t want to give too much since new VCFA is taking control – may extend the current committee’s appointment an extra year due to transition to provide a smooth transition
  - Budget request meeting is scheduled December 2<sup>nd</sup> – “will be in the room where it happens”
  - Discussed strategy, not get in the weeds of the annual budget, but a wider picture, look at some of the strategies over 3 years
  - Special thank you to everyone who completed the mental health survey – over 500 completed this survey

Secretary - Cheryl Cobb – no report

Treasurer’s Report - Wendy Bell – not present – Vanessa gave report

- Balance of \$5841.49

Historian - Robyn Reid – no report as Historian

- UCAC co-chair – are very very close to sharing recommendations, but cannot share publicly at this time – present to Cabinet next week

Parliamentarian - Glenn Putnam – no report

### Committees

Assistant Secretary/Elections - Reece Harty – no report

College Resources - Heather Confessore - no report

Committees - Evie Richardson – no report

Community Service - Amanda Gonzalez & Kristen Queen

- Thank everyone who helped with Flu Shot clinic
- Planning a November and December warming drive to help \_\_\_\_\_ donate new or like new items, coats, blankets, etc. November 10<sup>th</sup> – December 10<sup>th</sup> – information will come soon to your email
- If interested in hosting a box – send either Amanda or Kristen an email

Constituency - Marva Wood & Nicole Whiteside

- Staff Appreciation event October 14<sup>th</sup> – good feedback on having 2 locations; one in Harrison and one at Rees Jones
- Atta Frog nominations – will announce next month since they haven't been notified yet

Marketing & Communication - Rob Glen – no report

Policy & Advocacy - Mica Bibb –

- Parking price increase resolution – this will be shared with Faculty Senate and then go before the Cabinet since they accepted the pricing in the first place
- Has come through committee to Executive Committee, we're sharing with the full assembly and will send to Faculty Senate and ask for their support and then send to Cabinet and ask them to review and consider; hoping they will review it before the end of the semester
- Question was asked if there were any changes in the tiered lots and how they were to be determined; Adrian Andrews said nothing has been changed at this time
- Vanessa opinion - Our role in Staff Assembly is to take in the information, collect data from our campus colleagues and go through all of it and come up with a decision. We are not experts in the specific details and it isn't our job to tell them how to do their job, but to give them information on how it affects the staff. The best recommendation was the cost structure.

Professional Development – Erin Wilson – no report

### Old Business

- Covid update – 8 active cases, recording of vaccinations has continued to increase; campaign with students trying to incentivize them to report - 51.4% students have reported they are vaccinated; 66.3% staff and 80.7% have reported they are vaccinated
  - Clinic last week in the BLUU for Covid shot, booster and Flu – 173 given last week
  - Federal Executive Order that all federal contractors have to be vaccinated – we at TCU have federal contracts, so that's something that we need to keep in mind.

We're listening to the experts in the area and Lee Tyner, General Counsel to the University.

- CDC Guidelines say workplace safety – in an area where community that is high community spread, will probably drop to substantial within the next week or so, both of these categories are recommended by the CDC that masks be worn. This will probably remain the same for now.
- We are encouraging everyone to get vaccinated. If that executive order comes out we are figuring out how to handle this. There could be costs associated with this mandate.
- Health Center has vaccines and can go in Monday – Friday – 10:00 am – 4:00 pm, can walk in and get vaccinated.
- Tulane got such a high level of vaccinations that they no longer have to wear masks, per CDC guidelines.

#### New Business

- Board meeting this week
  - One thing they're looking at is an addendum to our mission statement:

The mission of Texas Christian University, a private comprehensive university, is to educate individuals to think and act as ethical leaders and responsible citizens in the global community. This mission is achieved through service, scholarship, research and creative activities, and program offerings through the doctoral level that employ a variety of pedagogical approaches to teaching and learning.

Adjourn - Vanessa Roberts Bryan, Chair, meeting ended 4:45 pm.

**Next Meeting: December 7<sup>th</sup>, 2021 at 3:30pm – Zoom**