

## Staff Assembly General Meeting

February 4, 2020

**APPROVED**

Kelly Center, Justin Boardroom

3:30 pm

### Welcome and Remarks

- **Chris Hightower, Chair**, welcomed everyone and called the meeting to order. There were fifty-two (52) members present and nine (9) members with excused absences. Two (2) guests attended.

### Guests

Todd Waldvogel, Associate Vice Chancellor Facilities & Campus Planning gave the following Capital Projects update.

- School of Music –Currently landscaping exterior and detailed work inside, i.e. tuning building. Still on schedule to open May 2020.
  - Stadium has bricks going up on the outside, inside is almost finished.
  - Neeley School of Business – Building was dedicated. Luther Capital Management Suites should be completed in March 2020.
  - Harrison Building going well, currently trending ahead of schedule completion expected end of summer.
  - Hotel Project – Sept 2020 expected completion date. The hotel is currently working with the City to have a high end steak restaurant on the corner.
  - Intellectual Commons – additional traffic lights on University over summer 2020
  - Sadler Hall repurposing project – working on design of building
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- Nada Elias-Lambert, Associate Professor, Social Work gave the Thinkathon report. Please see attached document for details.

### Officer Reports:

- **Chris Hightower, Chair**, reported that the Board of Trustees met with SGA President, Staff Assembly Chair, Faculty Senate Chair, and the GSS President. The meeting was about better communication. Chris also gave an update regarding the United Way Campaign, TCU did not hit the goal of \$100,000.00; however, the University did hit the goal of donors at 541. The campaign came in at \$90,000.00.
- **Angie Taylor, Chair-elect**, reported if any of the Staff Assembly members are interested in running for an elected position on Staff Assembly to please contact her, Chris, or Philip.

- **Walter Betts, Past Chair**, UCAC report: UCAC is still working on the proposed benefit package for new employees. UCAC approved eleven (11) of the fifteen (15) recommendations for the small working group, these have gone on to Human Resources for financial impact and protected classes. UCAC will be meeting February 7 and will be voting on two (2) remaining recommendations. The goal is for UCAC to send the proposed package to the Chancellor by March 1, 2020.
- **Wendy Bell, Secretary**, minutes from December 3, 2019 were adopted.
- **Philip Dodd, Assistant Secretary**, Elections are coming. Philip will email all members their term date.
- **Vanessa Roberts Bryan, Treasurer**, she will be emailing all committee chairs their budgets.
- **Robyn Reid, Historian**, no report.
- **Ashley Edwards, Parliamentarian**, no report.

**Committee Reports:**

- **College Resource Committee**: Aaron Munoz reported, College tour is scheduled for March/April 2020 and College Night will be scheduled for May 2020. Stay tuned for details.
- **Committee on Committees**: no report
- **Community Service Committee**: no report
- **Constituency Committee**: Spring gathering to come- Breakfast Tacos on March 10, 2020. Watch for details in your email.
- **Elections Committee**: no report
- **Media and Communications Committee**: Megan Murphey-Jones reported the Staff Assembly website is launched. You can access the site at [staffassembly.tcu.edu](http://staffassembly.tcu.edu). Megan gave a short presentation of the website.
- **Policy & Advocacy Committee**: no report
- **Professional Development Committee**: no report

**Old Business: Proposed Policy: Domestic Per Diems Related to Business Travel-** A quorum was established. Evie Richardson called the question, Matt Millns made a motion, and it was seconded by Sara Liles. The motioned carried and the proposal was approved.

**New Business:** None.

There being no further business the meeting was adjourned at 4:11PM.

Respectfully submitted,

Wendy Bell, Secretary