

Staff Assembly Meeting

October 3, 2017

(Approved Minutes)

Justin Boardroom

3:30 pm

Welcome and Remarks

- **Shawn Wagner, Chair** welcomed all and called the meeting to order at 3:30 p.m.

Guest: Chris Stolarzyk, United Way

United Way Tarrant County has strategic partnerships to address root causes of societal concerns. One of their programs with TCU is a GO Center. These are set up in Title I middle schools and/or high schools for outreach and to promote prosperity for at risk students. In the GO Centers, the college and career readiness learning opportunities help sixth, seventh and eighth grade students understand the importance of completing high school in order to attend college or join the workforce. The coaches develop relationships with them, their families, and school administration and also help students set their sights beyond high school graduation.

TCU's United Way campaign is October 16 – November 3. We are hoping to increase our number of donors as well as monies raised. The donor goal is 725 and the monetary goal is \$100,000. There will be "eWay" online as well as paper packets for donation. 100% of each donation goes to the specific cause of your choice. There are no administrative fees charged.

Guest: Michelle Whiteley, Director of Benefits, TCU Human Resources

Open enrollment is October 23 – November 3. There are virtually no changes in insurance benefits. Rates will increase 8%. Everyone must log in. Your current benefit elections will not carry forward into 2018. Several information sessions will be offered by HR. Those dates, times, and locations will be listed on HR's home page in the near future. CARES is no longer part of the consortium. TCU will have full control of funds and plans. TeleDoc will be replaced by MD Live. Patient Care is replaced by BCBS BVA. The benefits of each of these will remain the same. PPO dental rates are increasing. HMO dental rates are not changing. Benefits of both of these plans stay the same.

The Benefits Fair will be held during the same hours as the flu shot clinic on October 4th. Both are in the University Recreation Center.

Wellness week is October 2 – October 5. See the schedule of these events on the HR website.

TCU has been awarded a Blue Zone designated work place and Market Square was awarded Blue Zone restaurant.

Guest: Brad Thompson, Assistant Director of Student Activities

Student events affect many parts of the TCU campus. Friday, October 6, the Student Government Association will present the fall concert in the Campus Commons. X Ambassadors will be performing. This event begins at 8:00 p.m. and is open to all students, faculty, staff, and their families. Following the concert is an overnight campout to promote ESPN's GameDay which will be aired from the TCU Campus Commons beginning at 8:00 a.m. on Saturday, October 7th.

TCU Holiday long sleeve gray shirts should be available by the end of this week.

October 10, 2017 - TCU Homecoming parade that begins at 6:00 p.m.

October 24, 2017 - TCU Boo presented by the Hall Crew. This event is held in the Campus Commons and is for TCU's faculty, staff, and their families. It will be from 5:30 p.m. – 7:30 p.m.

November 28, 2017 – TCU tree lighting.

Please visit <https://what2do.tcu.edu/> for all upcoming events.

Committee Reports

- College Resources – Matt Millns – Tuitionexchange.org has a list of at least 700 participating schools. Matt and Mike Scott, Director of Scholarship and Financial Aid, are developing a FAQ and lunch and learn. If you have a high school senior and are interested in participating in the tuition exchange program, contact Matt in HR.
- Committee on Committees – No report
- Community Service – Janet Bryant and Ashley Edwards reported the flu shot clinic is tomorrow, October 4th. Staff Assembly will have a table with cookies, Kind bars, and water for those who receive their flu shot. There will also be raffle sign-ups for four prizes. The Office of Admissions will be sponsoring trick or treating for Starpoint School and KinderFrogs on October 31st from 10:15 a.m. – 11:15 a.m. Any TCU staff is encouraged to donate candy and/or participate in this event. November 10 – Veteran's celebration in the BLUU ballroom with a luncheon. Staff Assembly members are encouraged to volunteer for any amount of time between 9:00 a.m. – 1:00 p.m. Cowboy Santas will begin sometime in November.
- Elections – No report
- Marketing and Communications – No report
- Policy and Advocacy – Deidra Turner reported her committee has begun looking into the Hot Topics suggestions that were collected at the September meeting.
- Professional Development – Tonie Broussard reported "True Colors[®]" is scheduled for November 15th from 11:00 – 12:30 in Kelly Cox B. Lunch will be provided. You must register through the HR training enrollment site. Attendance is limited to 50. True Colors[®] is an easy to understand, easy to remember temperament/personality model that helps people of all ages increase their personal performance.

Old Business

- September 2017 minutes were approved as amended.
- There were over 700 responses to the food service survey sent out last month. Results will be distributed in the near future.
- Chris Hightower, Staff Assembly Treasurer, reported the annual budget for Staff Assembly is \$7,360.

New Business

Shawn reported Staff Assembly will form a new committee for Constituent Groups to welcome new staff to TCU, help with providing each TCU staff member with a Staff Assembly member as a liaison for Staff Assembly news and events. This will require a Bylaws change.

Murielle Wright announced the TCU Language and Culture Fest 2017 will be October 24 – 26. The opening ceremonies will include a parade of flags. There will be food represented from all over the world. Please see the attached schedule and information for this event.

TCU has begun a series of open forums on the goals for Vision in Action: Lead On. The new VIA: Lead On website is <https://strategicplan.tcu.edu>. Information on the forums can be found on that site, and there is also an opportunity to submit comments on each of the goals. Below is a list of the four goals and the open forum dates, times, and locations.

Goal	Date	Time	Location
Goal #1: Strengthen Academic Profile and Reputation	Wednesday, October 4	12:00 p.m.	BLUU Auditorium
Goal #2: Strengthen Endowment	Tuesday, October 10	2:00 p.m.	BLUU Auditorium
Goal #3: Strengthen TCU Experience and Campus Culture	Wednesday, October 18	3:00 p.m.	BLUU Auditorium
Goal #4: Strengthen Workforce	Monday, October 30	2:00 p.m.	BLUU Auditorium

Meeting adjourned at 4:20. Motioned by Murielle Wright and seconded by Andrew Arvay.