**Staff Assembly Meeting**(Approved minutes)

**March 7, 2017**

**Justin Board Room**

**3:30 pm**

**Welcome and Remarks**

* **Rodney** welcomed all and called the meeting to order at 3:30pm.
* February minutes approved with name correction. Mary Jane Allred made motion to approve and was seconded by Murielle Wright.

**New Business:** Janet Bryant announced the Community Service Committee’s spring event. Event set for May 19 in the Commons area. Picnic with games and prizes. All are welcome. Contact Janet Bryant if you have departmental swag to donate and if you have games to provide.

**Guests:** Caroline Albritton from Alcohol & Drug Education, Brad Stewart from the Wellness Program/Campus Rec and Ryker Thompson for Student Government Association. This panel gave the background on the Tobacco Free Initiative. Power Point showing the trend of tobacco usage both nationally and on TCU campus. TCU received a $20,000 grant from the American Cancer Society and CVS Health to study and promote a tobacco (smoke) free campus. Within the Big XII community, TCU and Kansas State are the only universities that do not have a tobacco free policy. The timeline for this initiative is as follows: town hall meetings in February, official recommendation in March (with input from Fac. Senate/Staff Assembly/Graduate Student Org/SGA) and policy consideration in May.

According to the surveys responses received 76% support a smoke free campus and 71% support a smoke & tobacco free campus. The Tobacco Free Initiative will help make TCU a Blue Zone Project supporter and promote a healthier community. The City of Fort Worth is moving towards the designation of a Blue Zone City. This will impact the community and businesses. If you would like to submit your view please go to tobaccofree@tcu.edu. This policy will be a self-policing item which prompted many questions.

Q: What is the punishment for violators? Will their job be in jeopardy? A: Possibly. Supervisors will be responsible for conflict resolutions and monitoring policy.

Q: What is HR’s role? Will HR be part of the conflict resolution? A: No definitive response.

Q: Does this include contractors? Outside vendors? Sporting events? A: Yes, it will apply to the TCU campus as a whole.

Q: What about the issue of ‘Legal Addiction”? Will TCU be alienating/stigmatizing individuals?

Many concerns were raised about TCU overstepping boundaries into personal issues. What social policy will be next? Questions were asked about the current policy in place (20 ft. rule) not being enforced. Rodney called for the discussion to be tabled pending input from our respective constituents. Kathy Smith made the motion and Shawn Wagner gave the second.

**Guest 2:** Kim Weber from HR gave notice that for the 6th year in a row TCU has been selected to participate in *The Chronical of Higher Education’s* Great Colleges to Work For program. We will see an email from Chancellor Boschini March 10. TCU is recognized in all 12 categories for 2 consecutive years.

**Committee Reports**

* College Resources- Jesse-College Night is May1st for High School Jr. & Sr. of employees. June 3rd College Resources will host a SAT clinic.
* Committee on Committees- No report
* Community Service- Janet reported successful event at the Cowtown Marathon. See New Business for spring update.
* Elections- No report.
* Marketing and Communications: No report
* Policy and Advocacy- No report.
* Professional Development- Mary Jane reported the next event will be “Bystander Intervention: Sexual Violence Prevention on Campus” provided by a TCU Social Work Faculty member. The event will most likely take place the week of April 10 and will be brown bag. 2 sessions (1 English/1 Spanish).

**Announcements and Open Forum**

Rodney asked for a motion to table the 2 hour leave policy debate pending clarification from Human Resources. Clyde Ridge made the motion and Murielle Wright gave the second.

Murielle Wright gave information about summer programs hosted by the Andrews Institute. More information regarding program can be found on the Andrews Institute of Mathematics & Science Education on the TCU website.

Meeting adjourned at 4:40. Motioned by Walter Betts and seconded by Shelley Hulme.